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**Education**                    **Master of Library Science** January 1969.  
Louisiana State University, Baton Rouge, La.

**Bachelor of Arts**, May 1967.  
Louisiana State University, Baton Rouge, La.

**Experience**                    University of South Florida  
Tampa Campus Library  
Tampa, FL 33620

**8/29/75-3/31/04**                Head, Acquisitions Librarian  
Rank: University Librarian and Department Head

- Plan, direct and manage the operations of the Acquisitions Department. In October 1993, the ordering and check-in responsibilities of the Serials Department were merged into the Acquisitions Department. In November 2001, the technical service processes of Government Documents were transferred to the Acquisitions Department. In Spring 2001 copy cataloging for the most part was shifted to the Acquisitions Department. The Acquisitions Department is responsible for the ordering, receiving and payment of invoices for materials purchased through state funding as well as select University Foundation Accounts. The Acquisitions Department handles an average budget of \$4 million a year. The Acquisitions Department is currently comprised of 17 support staff.
- Served as Interim Head of Collection Development for 1989/90.
- In November 1981, the OCLC Acquisitions Subsystem was implemented within the department and used until July 1987 when the NOTIS Acquisitions Subsystem replaced it.
- The Head of Acquisitions is responsible for providing statistical data as requested regarding expenditures of library resources.

8/15/68-8/28/75

Assistant Acquisitions Librarian  
Rank: Assistant University Librarian

- Performed book selection for the St. Petersburg Campus library; shared book selection duties for the Tampa Campus Library; assisted in pre-order searching and verification of book orders and gift materials. Vended all monographic orders. Supervised 6 support staff.

### **Computer Skills**

Working knowledge of LOTUS 1-2-3, EXCEL, WordPerfect.

### **Training Sessions and Workshops Presented:**

#### **Use of the OCLC Acquisitions Subsystem**

- Workshop presented at Florida AM Library, Tallahassee, FL., May 20-21, 1982.
- Workshops presented at SOLINET, Atlanta, GA., June 8-9 and June 10-11, 1982.
- Workshop presented at the University of Tampa Library, October 22, 1982.
- Workshop presented at University of South Florida Library, Tampa, FL, May 3-4, 1993.

#### **Use of the NOTIS Acquisitions Subsystem**

- Workshop presented to Technical Services staff of the USF Health Science Library, Tampa, FL., June 16, 1988.
- Workshop presented to Technical Services staff of the USF-Sarasota Campus Library, Tampa, FL., June 21, 1988.
- Workshop presented to Technical Services librarians from University of Central Florida, Florida Atlantic University and Manatee Junior College, Tampa, FL., November 30, 1988.

### **Committees:**

- University of South Florida Academic and Professional Council, 1982-1984.
- OCLC Acquisitions Advisory Committee. SOLINET representative, 1982-1984.
- National OCLC Acquisitions Users Group Steering Committee, 1984.
- National OCLC Acquisitions Users Group, 1984-1987. Chair, 1984/1985.
- **Library Acquisitions: Practice and Theory.** Editorial Board member, 1985-1987.
- University of South Florida. USF Outstanding Service Awards Selection Committee. 1984/1985.
- USF Library. Committee on Professional Concerns. Chair, 1983-1985.
- USF Library. Merit Pay Review Committee. 1985-1988. Chair, 1986, 1988.

- USF Library. Microcomputer Coordinator Search Committee. Chair, 1987.
- Florida Center for Library Automation. Acquisitions Subcommittee. 1987/1988-1990/1991.
- USF Library. University Librarians Council. 1987/1989.
- USF Library. Collection Management Committee. Chair, 1987/1988.
- USF Library. USF Library Promotion Committee. 1987/1988-1988/1989.
- University of South Florida. Student Financial Aid Committee. 1988/1989-1990/1991.
- Southeastern Library Association. Outstanding Southeastern Author Award Committee. 1989/1990-1991/1992.
- USF Library. Search Committee for Interlibrary Loans Librarian, Chair. 1996.
- State University System of Florida. LMS Acquisitions-Serials Functional Advisory Committee. 2000-2001.
- USF Library. Merit Pay Review Committee. 2001/2002-2002/2003.
- USF Library. Tampa Campus Library Technical Services Plan for Optimization and Productivity Committee. August 2003-March 2004.

### **Papers, Articles and Presentations:**

- “Automated Acquisitions and the Shared Database: Ordering Unverified Materials.” Paper presented to the Automated Acquisitions/In-Process Discussion Group, American Library Association Mid-Winter Conference, San Antonio, TX, January 10, 1983.
- “Automated Acquisitions and the Shared Database: OCLC.” **Library Acquisitions: Practice and Theory**, v. 9:no.4 (1993).
- “Report of the National OCLC Acquisitions Users Group Meeting.” **Library Acquisitions: Practice and Theory**, v. 9:no.4 (1985).
- “Negative Decisions and Internal Files in the Online Catalog.” Paper presented to the Automated Acquisitions/In-Process Discussion Group, American Library Association Annual Conference, Dallas, TX, June 26, 1989.
- “Collection Development/Acquisitions: Collaboration or Conflict?” Paper presented to the Collection Management and Development Caucus at the Florida Library Association Annual Conference, Daytona Beach, FL, May 8, 1990.
- “Collection Development/Acquisitions: Collaboration or Conflict?” **Journal of Educational Media & Library Sciences**, v. 27:no.4 (1990).
- “Approval Plan Rejects – To Keep or Not to Keep – Is That the Question?” **Library Acquisitions: Practice & Theory**, v.16:no.2 (1992).
- Column Co-Editor of “Library Bestsellers”. **Against the Grain: Linking Publishers, Vendors and Librarians**, 1998-1995.
- Guest speaker to various graduate classes in the School of Library and Information Science at the University of South Florida:
  - February 1991
  - July 1993
  - April 1999
  - May 2000

September 2000  
October 10, 2001  
October 15, 2001  
October 6, 2003.

- Florida Library Association. Annual Conference. Poster Session: “Implementation and Use of the Institutional Credit Card at the USF Tampa Library.” April 26, 2000.

### **Conferences, Meetings and Misc.:**

- Southeastern Library Association. SELA/SWLA Pre-conference Workshop on Leadership Development, New Orleans, LA, October 1978.
- LITA Conference on Automated Acquisitions Systems, Nashville, TN, December 1979.
- American Library Association. Annual Conference. Philadelphia, PA, July 1982.
- American Library Association. Mid-Winter Conference. San Antonio, TX, January 1983.
- American Library Association Annual Conference. Dallas, TX, June 1984.
- American Library Association. Mid-Winter Conference. Washington, D.C., January 1985.
- American Library Association. Annual Conference. Chicago, IL, July 1985.
- American Library Association. Annual Conference. New York City, N.Y., June 1986.
- National Career Workshops Seminar. “How to Supervise People.” Tampa, FL, May 1988.
- American Library Association. Annual Conference. New Orleans, LA, July 1988.
- Charleston Conference: Issues in Book and Serial Acquisitions. Charleston, SC, November 1988.
- Southeastern Library Association. SELA Leadership Conference, Atlanta, GA, May 1989.
- American Library Association. Annual Conference. Dallas, TX, June 1989.
- Charleston Conference: Issues in Book and Serial Acquisitions. Charleston, SC, November 1989.
- National Career Workshops Seminar. “How to Supervise People.” Tampa, FL, February 1990.
- University of Oklahoma Libraries. “Acquisitions Budgets: Strategies for Serials, Monographs, and Electronic Formats.” Oklahoma City, OK, March 1990.
- Conference on Acquisitions, Budgets and Collections, St. Louis, MO, May 1990.
- American Library Association. Annual Conference. Chicago, IL, June 1990.

- Charleston Conference: Issues in Book and Serial Acquisitions. Charleston, SC, November 1990.
- Southeastern Library Association. SELA Leadership Conference, Atlanta, GA., February 1991.
- Charleston Conference: Issues in Book and Serial Acquisitions. Charleston, SC, November 1991.
- Southeastern Library Association. SELA Biennial Conference, New Orleans, LA. March 1992.
- American Library Association. Annual Conference. New Orleans, LA, June 1993.
- Charleston Conference: Issues in Book and Serial Acquisitions. Charleston, SC, November 1993.
- Center for Training and Business Development. Teambuilding Workshop. Tampa, FL, February 1994.
- Center for Training and Business Development. Conflict Resolution Workshop. Tampa, FL, March 1994.
- American Management Association. "How to Deal With Impossible People". Tampa, FL, March 13, 1996.
- American Library Association. Annual Conference. New York City, N.Y., July 1996.
- American Library Association. Pre-conference. "The Business of Acquisitions." San Francisco, CA, June 1997.
- American Library Association. Annual Conference. San Francisco, CA, June 1997.
- Charleston Conference. Charleston, SC, November 1997.
- American Library Association. Annual Conference. New Orleans, LA. June 25-30, 1999.
- FIL 1999. Feria Internacional del Libro de Guadalajara. (Guadalajara International Book Fair), Guadalajara, Mexico, November 27-December 1, 1999.
- Florida Library Association. Annual Conference. Tampa, FL, April 26-27, 2000.
- American Library Association. Annual Conference. Chicago, IL, July 7-July 12, 2000.
- FIL 2000. Feria Internacional del Libro de Guadalajara. (Guadalajara International Book Fair), Guadalajara, Mexico, November 25-November 29, 2000.
- American Library Association. Annual Conference. San Francisco, CA., July 6-20, 2001.
- LIBER '01 Book Fair, Madrid, Spain, October 1-6, 2001.
- FIL 2001. Feria Internacional del Libro de Guadalajara. (Guadalajara International Book Fair), Guadalajara, Mexico, November 24-November 30, 2001.
- FIL 2003. Feria Internacional del Libro de Guadalajara. (Guadalajara International Book Fair), Guadalajara, Mexico, November 29-December 3, 2003.

## **Continuing Education:**

### University of South Florida

- Introduction to Computers. 1975
- Fortran Programming. 1976
- PL/1 Programming. 1977
- Beginning Italian I. 1979
- Beginning German I. 1979
- Beginning German II. 1980
- German III. 1980
- German IV. 1980
- German Composition I. 1981
- Beginning Spanish I. 1986
- Beginning Spanish II. 1987
- Intermediate Spanish. 1989
  
- Association of College and Research Libraries  
Writing the Journal Article and Getting it Published. ACRL CE course.  
March 1988. (.7 CE units awarded)
- College of Charleston. Center For Continuing Education.  
1988 Charleston Conference: Issues in Book and Serial Acquisition.  
November 1988. (1.6 CE units awarded.)