Purpose & Intent
Policies and procedures concerning the various programs, services, facilities, and activities of the USF Tampa Library are to be compiled for general reference purposes.

Statement of Policy
- It is the responsibility of each director and/or the dean to propose appropriate new policies.
- Policies will be written in accordance with current University of South Florida Policies and Regulations, State of Florida Statutes, and other university procedure, policy, and regulation manuals.
- All policies will be maintained, updated/revised and be posted on the library website by the Office of the Dean.
- A process will be followed for each new or revised policy. This process will ensure that all Directors, Dean, Faculty, Administration and Staff have an opportunity to give input and receive notification when policy is effective.
- Categories will be used to clarify areas concerned and ease of retrieval.

Authority
Refer to:
- USF Policy & Procedures #0-001 Issuance of Policies and Procedures